



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

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August 17, 2012

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE A NEW SERVICE AGREEMENT WITH FOCALI CONSULTING, LLC. EFFECTIVE UPON EXECUTION THROUGH AUGUST 9, 2013 FOR EMERGENCY PREPAREDNESS AND RESPONSE**

This is to notify you that I am exercising the delegated authority approved by your Board on July 26, 2011, to select providers, negotiate, and execute new service agreements related to public health emergency preparedness and response, with contract maximum obligations not to exceed \$500,000 per service agreement and not to exceed a twelve-month term, 100 percent funded by the Centers for Disease Control and Prevention (CDC), subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will execute a sole source agreement with Focali Consulting, LLC. (Focali) in the amount of \$96,750, effective upon execution through August 9, 2013, 100 percent offset by CDC Notice of Award (NA) Number 2U90TP917012-11 Revised (Amendment 8), which provides a 12-month no-cost extension through August 9, 2013.

Under the proposed agreement, Focali will conduct a jurisdictional risk assessment (JRA) and community planning efforts to reduce the public health, medical, and behavioral health risks to the community of the Los Angeles-Long Beach-Santa Ana Metropolitan Statistical Area (SoCal MSA). The JRA and community planning efforts are mandated activities required under the CDC PHEP grant. Focali will assist the Department of Public Health (DPH) to: execute a coordinated and synchronized community preparedness planning effort within the SoCal MSA; complete a public health focused hazard vulnerability assessment; identify specific public health threats and risks and propose strategies and activities designed to reduce/mitigate the threats and risks; and provide planning support to develop risk mitigation plans to specifically

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address the public health, medical, and mental/behavioral health needs/risks of the community, including vulnerable populations.

Focali has extensive experience overseeing complex planning processes including the development of DPH's Community Health Services Field Response Plan, the Animal Emergency Response Plan, and the Risk Communications Plan. Focali established a public health network during Pandemic Flu planning facilitation work for DPH. Additionally, Focali has conducted program development and evaluation policy analysis for Orange County's Children and Families Commission in addition to First 5 Los Angeles.

County Counsel has reviewed and approved the agreement as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:nmp  
DA# 02355

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors